



Prince of Peace Lutheran Church

Council Meeting Minutes

08/18/26

Present: Pastor Ben Sandin, Terri Revell, Morgan Holle, Rachel Henderson, Allison Isenberg, Rebecca Nygren, Julie Lent

Absent: Melissa Johnson

Call to Order: Terri called the meeting to order at 6:02 pm

Opening Devotion: Terri led us in devotions/prayer

Adoption of the Agenda: Rachel made a motion to adopt the agenda. Morgan seconded the motion. Motion carries.

Approval of Previous Minutes: Completed via email: Terri made a motion to approve minutes from the July 21, 2026 council meeting. Morgan seconded the motion. Motion carries.

Old Business

- Building Maintenance
 - Air conditioner: Reviewed proposals to repair the air conditioning unit in the kitchen. Some questions arose about the quote that we received for the youth room and daycare areas. Council discussed options/quotes from 2 vendors.
 - Terri made a motion to approve Corporate Mechanical's price of \$4,800 to replace the kitchen air conditioner. Julie seconded the motion. Motion carries.
 - Morgan will bring information back to council on the daycare and youth room air conditioner quotes.
 - Ongoing building maintenance: Received a quote from Corporate Mechanical for yearly maintenance. Nate has the ability to make these changes if the new proposal is cheaper than a current contract.
- Lawn mowing
 - Pastor Ben has assembled a team to mow the lawn and this is going well.
- Building keys
 - Keychains and keys are in process of being shipped (hopefully this week).
 - Email sent to all renters of changes in key process. Rachel will coordinate key process with renters.

REPORTS

Executive Team Reports:

Treasurer's Report

<u>MONTH</u>	<u>Actual</u>	<u>Budget</u>	<u>Favorable/</u>	<u>Actual</u>	<u>Favorable/</u>
<u>General/Building Fund:</u>	<u>Jul-26</u>	<u>Jul-26</u>	<u>(Unfavorabl</u>	<u>Jul-25</u>	<u>(Unfavorabl</u>
<u>Offerings/Receipts</u>			<u>e)</u>		<u>e)</u>
	46,994	51,338	(4,343)	48,521	(1,527)
<u>Expenses</u>					
	(53,286)	(49,786)	(3,500)	(51,385)	(1,901)
<u>Net Gain/(Loss)</u>	<u>(\$6,292)</u>	<u>\$1,552</u>	<u>(7,844)</u>	<u>(\$2,864)</u>	<u>(\$3,428)</u>

		<u>Budget</u>			<u>Prior Year</u>
<u>YEAR TO DATE</u>	<u>Actual</u>	<u>Budget</u>	<u>Favorable/</u>	<u>Actual</u>	<u>Favorable/</u>
<u>General/Building Fund:</u>	<u>Jul-26</u>	<u>Jul-26</u>	<u>(Unfavorabl</u>	<u>Jul-25</u>	<u>(Unfavorabl</u>
<u>Offerings/Receipts</u>			<u>e)</u>		<u>e)</u>
	334,160	357,013	(22,852)	331,198	2,963
<u>Expenses</u>	<u>(368,781)</u>	<u>(391,276)</u>	<u>22,495</u>	<u>(381,737)</u>	<u>12,956</u>
<u>Net Gain/(Loss)</u>	<u>(\$34,620)</u>	<u>(\$34,263)</u>	<u>(\$357)</u>	<u>(\$50,539)</u>	<u>\$15,918</u>

Notable July Activity:

- **For the month of July**, receipts were lower than expenses.
 - o Total offering for the general/building fund for the month was \$37,004. This was lower than budget by \$3,171.
 - o Other income (building use, grants, interest, etc.) was \$9,991. This was lower than budget by \$1,172.
 - o Expenses are unfavorable to budget this month, and unfavorable to prior year.
- For **July year to date**, receipts are lower than expenses, resulting in a YTD loss of \$34,620.

- o Total offering for general/building fund YTD is \$240,174. This is lower than budget by \$19,680.
- o Other income YTD is \$93,986. This is lower than budget by \$3172.
- o Expenses are favorable to budget YTD and favorable to prior year.
- Unrestricted cash balances available at the end of June were \$22,774.

Pastoral Report:

Pastor Ben's Report

Listening Campaign: As of today, I have met with 88 POP folk during the listening campaign. This has been an excellent way to learn about the people of the congregation, the challenges and opportunities we face, and to help build trust. While each conversation is unique, there are some patterns that have emerged.

- People appreciate a pastor who is willing to listen and wants to connect with them
- The volunteer system needs to be strengthened (more people involved and more organization)
- People would welcome pastor led bible studies (hence the survey)
- The Group Life small group ministry has been a source of friendship and connection and should be renewed/refreshed (menu of options will be provided this Fall)
- Contemporary worship components are missing and desired
- Katie's ministry is a key reason many people have stayed
- General understanding of financial challenges

On September 27, I will share a debriefing on the campaign with the congregation, elaborating on these points and facilitating conversation. In the meantime, I will continue to meet with people and reach out to those who have not yet signed up.

Ministry Team Reports:

Library: Still working on inventory and will have new books to display in the fall

Funeral Team: Have had a busy summer with 3 larger funerals recently

Quilting Team: Will be starting up again in early September

Global Missions: Marian Hutchens and Terri Revell will be in Jamaica September 26-October 6. This is their annual sewing clinic and planning for the 2027 Jamaica trip. There will be 2 mission trips in 2027. The first will be the end of February/first of March to Jamaica. The second will be mid-July to Tanzania. More information about these trips to come.

CEAP News: School Supply Drive will go through August 9th

Care Team: Terri has compiled an updated Care Team List, as well as shared an updated Angel Watch List with Pastor Ben. Pastor Ben, Terri and Melissa plan to meet at the end of August to discuss Care Team

Coffee Team: People have been stepping up to volunteer this summer!

Building Host: Julie will reach out to building hosts for an upcoming wedding in September. She will coordinate with Nate.

New Business

- Congregational Meeting August 30
- Rental Agreement for Grace Fellowship
 - Formalized addendum to rental agreement that Grace has been following since July 1, with addition of storage room for \$150 since initial contract. There is an error in addendum for total base rent, which should be \$1800 that needs to be changed. Morgan made a motion to approve the addendum with this change. Rebecca seconded the motion. Motion carries.
- Photo directory
 - Proof is ready to be submitted; Rachel has 2 staff pictures to submit for completion, waiting for response from company.
- Important dates
 - August 23: Celebrating Katie's 20 years of service after worship
 - August 30: Congregational meeting to discuss mortgage refinance
 - September 13: Volunteer Celebration Lunch (replacing ministry fair). Katie and Nate will take lead on this with assist from council.
 - September 20: Installation with lunch to follow. A group is working on this celebration.
 - October 10: Fall Festival. This will replace the previous Trunk or Treat event
 - October 25: Confirmation

Next Meeting: Tuesday September 15, 2026

Adjournment: Julie made a motion to adjourn. Rachel seconded the motion. Meeting adjourned at 7:23 pm