



Prince of Peace Lutheran Church

Council Meeting Minutes

June 16, 2026

Present: Pastor Heidi Zimdars, Morgan Holle, Rachel Henderson, Allison Isenberg, Melissa Johnson, Rebecca Nygren, Julie Lent

Absent: Terri Revell

Call to Order: Morgan called the meeting to order at 6:00 pm

Opening Devotion: Julie led us in devotions/prayer

Adoption of the Agenda: Rachel made a motion to adopt the agenda. Rebecca seconded the motion. Motion carries.

Approval of Previous Minutes: Completed via email on 5/31: Rebecca made a motion to approve minutes from the May 19 council meeting. Melissa seconded the motion. Motion carries.

Old Business

Pastor Celebrations

- Sunday June 28 - Pastor Heidi's last day: Pastor Heidi would like a blessing in the congregation.
- Sunday July 5 - Pastor Ben's first Sunday: Special music is covered. Council will bring desserts to share after the service.
- Sunday September 20 - Pastor Ben's installation: Georgia Larson and Jodi Spoden have stepped forward to spearhead the celebration. Service will be handled with worship staff while planning with the synod. Outreach team will use a Thrivent Action Grant to assist financially with this celebration. Rachel will connect with Outreach team regarding the Thrivent grant and planning, and will also reach out to Nate to notify Grace that we will need additional space and time on that Sunday.
- Rally Day/Trunk or Treat: Will defer to July meeting to discuss with Pastor Ben.

Employee Handbook

- Employee Handbook was reviewed and finalized. Julie made a motion to approve the employee handbook; Terri seconded the motion. Motion carries.
- Allison will send to the staff; will be effective July 20

REPORTS

Executive Team Reports:

Treasurer's Report

Prince of Peace Lutheran Church
Treasurer's Report
May 2026 Financial Statements

<u>MONTH</u>	<u>Actual</u>	<u>Budget</u>	<u>Favorable/</u>	<u>Actual</u>	<u>Favorable/</u>
<u>General/Building Fund:</u>	<u>May-26</u>	<u>May-26</u>	<u>(Unfavorab</u>	<u>May-25</u>	<u>(Unfavorabl</u>
			<u>le)</u>		<u>e)</u>
<u>Offerings/Receipts</u>					
	42,540	37,877	4,663	41,358	1,182
<u>Expenses</u>					
	(41,345)	(51,968)	10,623	(52,642)	11,297
<u>Net Gain/(Loss)</u>	\$1,195	(\$14,091)		(\$11,284)	\$12,479
			15,286	)	

			<u>Budget</u>		<u>Prior Year</u>
<u>YEAR TO DATE</u>	<u>Actual</u>	<u>Budget</u>	<u>Favorable/</u>	<u>Actual</u>	<u>Favorable/</u>
<u>General/Building Fund:</u>	<u>May-26</u>	<u>May-26</u>	<u>(Unfavorab</u>	<u>May-25</u>	<u>(Unfavorabl</u>
			<u>le)</u>		<u>e)</u>
<u>Offerings/Receipts</u>					
	237,175	224,646	12,529	230,968	6,207
<u>Expenses</u>					
	(266,221)	(288,025)	21,805	(281,408)	15,187
<u>Net Gain/(Loss)</u>	(\$29,046)	(\$63,380)	\$34,334	(\$50,440)	\$21,394
				)	

Notable May Activity:

For the month of May, receipts were higher than expenses.

- o Total offering for the general/building fund for the month was \$26,573. This was lower than budget by \$3,637.
- o Other income (building use, grants, interest, etc.) was \$15,967. This was higher than budget by \$8,300.
- o Expenses are favorable to budget this month, and favorable to prior year.

- For **May year to date**, receipts are lower than expenses, resulting in a YTD loss of \$29,046.
 - o Total offering for general/building fund YTD is \$168,463. This is lower than budget by \$10,481
 - o Other income YTD is \$68,712. This is higher than budget by \$23,010.
 - o Expenses are favorable to budget YTD and favorable to prior year.
- Unrestricted cash balances available at the end of May were \$19,870.

Pastoral Report:

Pastor Heidi's Report

Leadership (regular Executive/Council meeting)

Additional Meetings

- Care Team meeting
- Executive – call contract questions

Staff (regular Tuesday meeting)

- Meeting with staff individually as needed
- Staff meeting notes are now available in gen'l drive
- New care calendar on drive for staff and care team input

Worship Planning

- Met with Alys
- Pastor Ben has provided all readings through the summer (worship flow)

Upcoming special Sundays

- o Last Sunday for me (June 28)
- o Pastor Ben's first Sunday (July 5)

Visitation

- 2 member visits (assisted living and transitional care)
- Hospice – 2 visits and 3 calls
 - o Family has asked Pastor Natalia to participate in funeral, agreed
 - o She visited family once
- Home visits – 6
- Calls – multiple calls to members in treatment/need

Pastoral Care

- 2 members coffee

Continuing Needs

- Financial review with Pastor Ben ASAP after arrival

Ministry Team reports:

Global Ministries:

- No Report

Local Ministries:

CEAP News...

- School Supply Drive
 - Will kick off in July.
 - More info to come in e-news and will be included in announcements.

Care Team

- No Report

Altar Guild

- No Report

Coffee Team

- No Report

Funeral Team - Team members are wondering if their budget was approved and how much it is for. Funeral Team budget comes from the kitchen supplies and what is given from the families for funerals.

Building Team: Bill Fredrick and the building team held their last monthly work morning on June 3 to work on the following projects:

- Paint the new pastor's office
- Patch sidewalk at doors 1 & 2
- Replace lights in pastor's office
- Blow down boiler

No reports for music, ushers, garden, and library teams.

Melissa - volunteers: no new updates. Sending emails to get weekly volunteers; working to figure out who the list is going to for sign-up

Julie - Building hosts: has had one event so far that went well.

Rebecca - space: Has pictures with how spaces should be set up and will be monitoring those areas as needed.

Staff Reports

Children, Youth and Family Ministry

PRAISES from PAST Events

- We officially wrapped up our School Year Ministry on Saturday, June 6th.
Middle School ended their Faith Formation in April and wrapped up with an At Home Movie Exploration of Inside Out
- High School has primarily been attending games with a few Donuts and Discussion mornings thrown in through the year
- Childrens Ministry finished on Sunday, May 17th
Middle School and High School had their final Fellowship Event on Saturday, June 6th when we combined for a Game Night
- Grad Sunday was held on May 31st, and while the group was smaller this year it was still a wonderful morning of remembering and celebrating their years here at Prince of Peace

CHILDREN, YOUTH AND FAMILY MINISTRY

Summer Ministry is in Full Swing

- CHILDRENS MINISTRY: Summer DayCamp started on June 8th. Jess Boland is back as our DayCamp staff and our hours are 8:30 - 5:30 (T-Th) and 7:30 - 2:30 (F). These hours meet the needs of our current registrants, and will change IF the needs of those registered change.
 - Childrens Ministry will have SOMETHING every Sunday morning. Two Sundays a month they will be pulled out like they are all school year. One-two Sundays a month they will have the FAITH SPACE (where they stay in Worship but have a specific project) One-Two Sundays a month they will have Activity Bulletins and Coloring Pages available
- YOUTH MINISTRY: Middle School and High School Ministry will meet MOST Wednesdays during the day and alternate between Fellowship and Service. Our Fellowship Events are Valleyfair (x2), Wild Mountain and Bunker Beach. Our

Service Days are a work day at Church, Crisis Nursery of Minneapolis, Kids in Need Foundation and Loaves and Fishes.

- Since Summer is a huge season for sports, I will also be attending Softball, Baseball, Soccer, and maybe some Lacrosse games as my schedule allows

LOOKING AHEAD

- Affirmation of Baptism will be happening this Fall (hopefully), but those details will be worked out when Pastor Ben arrives
- Slowly starting to think/dream about Fall, but again don't want to make too many plans until I have a chance to talk with Pastor Ben
- WAPO Week is July 24th - 31st. SEEDS are the weekend of July 24-26. YOUTH/HIGH SCHOOL are the week of July 26th - 31st. When I will be at WAPO is still up in the air, but I will be there for as much of SEEDS as possible, and I usually spend 1/2 the week of YOUTH/HIGH SCHOOL

New Business

AV management/volunteers

- Morgan will work in conjunction with Melissa to recruit people to sign up to run AV and sound in advance to ensure we have the coverage that we need

Financial projections

- Approved budget was a deficit of \$67,515 at annual congregational meeting
- Doing well with expenses but income is down, and projected to have larger deficit when adding in Pastor Ben's salary
- Finance committee will discuss refinancing the mortgage, and will work on solidifying projections for end of year financial outlook

Chaperones/adult supervision for summer activities

- There must be one additional adult when any middle school group leaves the church with Katie. This needs to be a volunteer and is a Level 2 adult and does not need to be background checked. POP will pay the admission fee of the volunteer for those activities.
- There is a need for a second adult on Wednesdays for day camp when Katie is off-site, which needs to be a Level 1 adult. We will pay a stipend of \$100 for the day (8 hours) if they are interacting with the children; if they are just supervising, it will be volunteer with no stipend. We will pay for up to 3 people to be background checked.

Adjournment: Rachel made a motion to adjourn. Rebecca seconded the motion.

Meeting adjourned at 7:45 pm.