



## Prince of Peace Lutheran Church

### Council Meeting Minutes

1/20/26

**Present:** Pastor Glen Bickford, Terri Revell, Morgan HOLle, Rachel Henderson, Allison Isenberg, Melissa Johnson, Rebecca Nygren, Julie Lent

**Call to Order:** Terri called the meeting to order at 6:02.

**Opening Devotion:** Allison led us in devotions/prayer

**Adoption of the Agenda:** One change made to the agenda to add picture directory under new business. Rachel made a motion to adopt the amended agenda. Melissa seconded the motion. Motion carries.

**Approval of Previous Minutes (via email):** Rachel made a motion to approve minutes from the December 16, 2025 council meeting. Mari seconded the motion. Motion carries.

#### Welcome New Council Members

All council members introduced themselves to each other. Allison will give everyone access to the Google Drive. All council members signed up for opening prayers/devotions for 2026. We will discuss at-large ministry connections during February meeting.

#### Old Business

##### Renters of Building

Rachel updated the council on current renters - 2 churches, 1 music academy, 1 food truck, and a daycare.

##### Lease updates

- Jesus Fiel Amigo Church: Request to temporarily alter lease to pay per use model; \$70 per CLC use, plus \$150/month of storage room.
  - Melissa made a motion to approve these changes; Julie seconded. Motion carries
  - Council recommends that when they return in person, that the previous contracted/agreed upon payment structure is back in place
- Ku-Ma-In food truck: Business has gone through significant financial distress and they have been unable to pay rent since October (\$1000/month). Proposing cost per hour (\$20/hour of use and \$150/month for kitchen storage and trailer parking) through the rest of their lease, and not renewing at lease term end March 31, 2026.
  - Council is recommending that we send 30 day notice on 1/21/26 to terminate the lease. Conditions: Key fob will be turned off, need to contact Nate if/when they want to use the building

and/or remove their items. Once they have caught up on their back rent, we will consider negotiating moving forward.

- Rachel motion to approve sending a 30 day notice with conditions stated; Morgan seconded the motion. Motion carries.
- New renter coming in February and renting the Sanctuary
  - Grace Apostolic Church signed a lease effective January 9. Wanted to use sanctuary Sunday nights at 6 pm. Council approved this previously. Renter wants to modify terms and make addendum to current lease to include Wednesday 5-9 pm and Sunday 11 am-3 pm. Council discussed and we are unable to meet these requests due to other church activities. Council is proposing offering Sundays starting at 1 pm and either a Monday or Tuesday evening.
    - Needs to have provision as we have in other leases that we would give them 2 weeks notice if we need to use the space for something else and they are unable to use the space.
    - Melissa made a motion to approve; Rebecca seconded. Motion carries

#### Emergency Preparedness Plan Update

- A group has been working on this; they will work on a weather and active shooter plan and bring that to council for February meeting. They wish to delay additional work on this until a new pastor is hired.

#### New Business

##### Review of documents:

- Private and Public Spaces: Policy was reviewed by council members. “Private” signs will be placed to designate private areas within the church property. As landlords of the building, this will apply to all leasees. However, if anyone leasing space in our building wants to have a more restrictive policy, they are able to do that. They will need to notify the church office if they want any signs hung. Morgan made a motion to approve the policy; Julie seconded the motion. Motion carries.
- Children and Vulnerable Adult Policy: Rachel will talk to Katie about changing “active participant”; we will get new wording and email out changes for approval
- MSP submission: Reviewed MSP submission; council had a few questions/small updates that Terri will send back to the MSP team.
- Council and Staff Retreat plans: Allison will send out date options on Saturdays for the council and staff retreat dates/times
- Picture directory: Rachel found a company that does church directories. They offer a free 8x10 and directory to those participating. They are available in

March/April or September. Melissa made a motion to approve booking pictures in March/April; Morgan seconded. Motion carries.

**Action Items from this meeting:**

| Task                                                                                             | Person assigned |
|--------------------------------------------------------------------------------------------------|-----------------|
| February meeting items: At-large tasks; Emergency Preparedness Plan (weather and active shooter) | Allison         |
| Add new council members to google drive                                                          | Allison         |
|                                                                                                  |                 |

**Next Meeting:** 2/17; 6 pm at POP

**Adjournment:** Rachel made a motion to adjourn. Melissa seconded the motion. Meeting adjourned at 7:30 pm